

Career Development Committee

Thursday, March 21, 2024
Self-Help Credit Union Community Room
900 Crows Landing Rd.
Modesto, CA 95351
11:00 a.m. – 12:30 p.m.

The Career Development Committee complies with all provisions of the Brown Act and the Stanislaus County Workforce Development Board Conflict of Interest and Code of Conduct Policy. See links below.

<https://oag.ca.gov/sites/all/files/agweb/pdfs/publications/brownAct2003.pdf>
<https://www.stanworkforce.com/workforce-board/>

The Agenda at each meeting allows for a public comment period, limited to 5 minutes. Public Comment forms are available at <https://www.stanworkforce.com/workforce-board/>

All meetings are conducted in English.

If you require assistance per Government Code Section 549539G, please submit a request to chavezv@stanworkforce.com for such accommodation as soon practicable, or at least 48 hours prior to the meeting. The sooner the request is made, the more likely it is that Stanislaus County Workforce Development can provide the accommodation or an alternative.

Public notice of all Career Development Committee meetings are posted 72 hours in advance of the meeting on the webpage at <https://www.stanworkforce.com/workforce-board/#committees>

1. Call to Order and Introductions
2. Conflict of Interest
3. Public Comment Period
4. Presentation
 - A. Stanislaus County Industries Dashboard Presentation-David Campos, Workforce Analyst
5. Chair Report
6. Business Development Committee Updates
7. Department Update
 - A. SCWD In-Demand Occupational Local Training Provider Discussion
8. Discussion and Action Item
 - A. Approve the Minutes of the December 14, 2023 Career Development Committee Meeting
9. Future Topics, Discussion, and Announcements
10. Adjournment

Date: Thursday, June 20, 2024
Self-Help Credit Union Community Room
900 Crows Landing Rd., Modesto CA 95351
Time: 11:00 AM – 12:30 PM

Career Development Committee Meeting

Thursday, December 14, 2023

Veterans Foundation, Room 114

3500 Coffee Road, Suite #15, Modesto, CA 95355

11:00 AM – 12:30 PM

Members in attendance:

Jennifer Shipman, Chair
Aubrey Priest, Vice Chair
Rachelle Barkus
Tiffani Burns
Richard Carnes

Kevin Fox
Kris Helton
Ryan Kegley
Kendra Mitchell

Absent:

Bonnie Acree
Timothy Burns
Johnny Garcia

Kari Knutson Miller
Cecil Russel

Staff in attendance:

Sara Redd
Doris Foster

Kris Ixta
Valerie Chavez

Additional guest present:

There were three additional guests present

1. Call to Order and Introductions
Jennifer Shipman, Career Development Committee, called the meeting to order at 11:08 am., thanked everyone for attending and invited those present to introduce themselves.
2. Conflict of Interest
Chairman Shipman outlined the Conflict of Interest Policy.
3. Public Comment Period
Chairman Shipman gave information on the Public Comment Period. There were no public comments.
4. New Committee Members Tiffani Burns and Richard Carnes
 - A. Workforce Development Director Doris Foster introduced Tiffani Burns and Richard Carnes as new Committee members.
5. Chair Report
 - A. Vision & Goals

Committee Chair Jennifer Shipman gave a presentation on what her vision and goals are for the Career Development Committee and the following next steps were discussed:

- Who is missing from the Committee?
- ETPL and expanded list resource guide.
- Build a career roadmap utilizing in-demand occupations.
- Action plan brainstorm working session.

B. Member Position & Agency Description

A draft version was passed out to Committee members. A final copy will be presented at the March meeting.

6. Department Update

A. Annual Report - Client Services pg. 15-20

Assistant Director Sara Redd provided an overview of the Client Services section of the Annual Report.

7. Discussion and Action Item

A. Approve the Minutes of the March 16, 2023 Career Development Committee Meeting. K. Helton / A. Priest

B. Approval of the 2024 Dates and Times for the Career Development Committee Meetings. R. Carnes / K. Fox

C. Approval of the 2023-2024 In-Demand Occupation List for Workforce Innovation and Opportunity Act. T. Burns / A. Priest

The in-demand list was discussed. The Committee would like to see in the future a column added for apprenticeship trades just for the purposes of this committee.

8. Future Topics and Discussion

Build a career roadmap utilizing in-demand occupations.

9. Adjournment

Chairman Shipman adjourned the meeting at 12:34 p.m.

Next Meeting: Thursday, March 21, 2024

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